



Ascension Lutheran Church Preschool

Love • Learn • Grow

**Enrollment Agreement
Academic Year 2023-2024**

Student Name: _____
Class Placement: _____

This enrollment agreement is made between Ascension Lutheran Nursery School and the undersigned Parent(s)/Guardian(s) of the; above-named Student.

I. Preschool Handbook

By signing this Agreement, I/we acknowledge receipt of a copy of the latest publication of the Ascension Lutheran Nursery School handbook and agree to abide by the terms and policies contained therein, including any later amendment(s). Copies are located on our website under parent resources.

II. Tuition and Fees

By signing this agreement, I/we acknowledge receipt of a Tuition payment plan agreement. (form located on our website). I/We unconditionally agree to pay the tuition and fees of Ascension Lutheran Nursery School as published in the Handbook in accordance with the payment schedule which I/We have chosen as set forth in the signed payment plan agreement. All invoices will be generated through Brightwheel.

It is your responsibility to see that tuition is paid on time. Your tuition invoice is your receipt for reimbursement accounts. Our Federal ID # is 52-0635081. A discount is shown on the tuition notice for those who pay the full balance no later than July 15th. If you are paying monthly, tuition payments are due the 1st of the month starting August 1st. There is a \$20 late fee for overdue payments. If I withdraw my child after July 15th I/We understand that I/W must give 30 days' written notice. The deposit is non-refundable.

III. A Parent's Guide to Regulated Child Care

By signing this Agreement, I/We acknowledge receipt of a copy of A Parent's Guide to Regulated child care ("consumer education pamphlet") as is required by the state of Maryland, regulation code COMAR 13A.16.03.

IV. Parental Privacy Preference Opt out 2023-2024 (Photo/video permission form)

By signing this agreement, I/we acknowledge receipt of the Parental Privacy Preference OPT OUT form.

V. Signatures

Signature

Relationship to student

Date

Signature

Relationship to Student

Date